



# Minutes

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**Meeting:** Leisure Strategy Working Group  
**Venue:** Meeting Room 2  
**Date:** Wednesday 6 September 2017  
**Time:** 2.00 pm

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**Attendees:**

Cllrs Jan Pound, Sheila Murphy and Jill Hubbard; Phil Ruck, Kim Anderson

**Apologies;** Cllrs Aimi Middlehurst, Vicky Davies; Stuart Anderson

No.	Items
1.	<p><b>Minutes from the previous meeting (02.08.17)</b> – The Leisure Strategy Working Group (LSWG) met to discuss the scope and the Terms of Reference for the group. All elected Members had been sent a copy of the 4Global consultants report for the Leisure Strategy Value for Money Review and Options appraisal and Officers also provided Members with an overview of the Leisure Strategy strands of work to be undertaken and the phased approach agreed by the Policy, Projects and Resources Committee on 20 June 2017. The Terms of Reference for the Group were agreed by the LSWG, together with the frequency of the meetings. It was also agreed that the Community Halls will be included within Phase 1 of the Leisure Strategy workplan.</p>
	<p><b>ACTIONS: KA to arrange to provide details of the options under Phase 1.</b></p>
2.	<p><b>Phase 1 – King George’s Playing Fields and Warley Playing Fields –</b> The Group looked at potential areas of investment in KGPF, future options for the paddling pools, the pavilion building and the golf course. The trigger for the Section 106 developer contribution from Bellway Homes was discussed to progress the works on the Warley Play area, and the capital monies available for the Warley Pavilion building.</p>
	<p><b>ACTIONS: KA to draft report for Corporate Projects Scrutiny Committee for 25 September 2017 with recommendations from the LSWG</b></p> <p><b>SA to contact Bellway Homes regarding trigger point and developer contribution towards the Play Area</b></p>
3.	<p><b>Community Halls -</b> The Community Halls will be included in Phase 1 of the Leisure Strategy work. It was agreed that more work was required to</p>

	ascertain all of the costs and implications for future options of the Community Halls. It is proposed to look at the following options and bring a report back to members for consideration. <b>A)</b> Brentwood Leisure Trust to manage the Community Halls on the Council's behalf, <b>B)</b> Brentwood Borough Council to directly manage the community Halls, or <b>C)</b> Put the Community Halls out to tender for a new operator to manage.
	<b>ACTIONS: KA to draft report with recommendations to come back to PPR Committee once all the information has been provided.</b>
<b>4.</b>	<b>Date of next meeting:</b> 2pm Wednesday 4 October 2017